Emmet Explorer

Mytown, PA • (267) XXX-XXXX • Myname@gmail.com

www.linkedin.com/in/myname

PROFILE

Management Professional with extensive experience leading virtual distributed teams in technical development programs, with an entrepreneurial spirit and collaborative management style.

- Establish, mentor, motivate and manage high quality teams
- Identify improvement opportunities through analysis and optimization
- Build strong relationships with stakeholders
- Plan, design and execute strategy
- Bring projects to completion using state-of-the-art project management tools
- Leverage engineering background to conduct complex analyses and solve business challenges

WORK EXPERIENCE

Company, Inc. – Town, ST

Company Former Name, Inc. – Town, ST

XXXX – Present

Chief Technology Officer, Product Manager, Senior Consultant and Project Coordinator

- Led a team of IT Security consultants and software developers, both in-house and those engaged at multiple clients' sites, to enhance customer facing communications through the creation of detailed project plans, especially milestones and status reports, enabling more accurate performance tracking, improved risk mitigation and quicker issue resolution.
- Directed company strategy for infrastructure technology implementation and development to leverage industry best practices and increase efficiencies performing common tasks such as email, time keeping and file sharing.
- Developed Website content and social media presence, attended tradeshows, such as CA World, and hosted technical Webinars to promote the company and its brand.
- Coordinated the development of the business plan and identified opportunities for new business development and partnerships.

Company – Town, ST

Title (XXXX –XXXX)

- Led a team of engineers and designers (12 direct reports, 18 contractors, 2 interns, 3 suppliers) of varied skill levels and job classification identifying how best to motivate individuals from diverse backgrounds to increase overall performance ratings and improve team's schedule variance to within program thresholds for full award fee.
- Organized team to effectively execute the programs and to address complexities of multiple concurrent programs and proposals leading to reduced staffing estimates and higher capacity for future programs.
- Coordinated and resolved issues between engineering and manufacturing / operations. Conducted root cause analysis of parts shortages and engineering defects. Implemented corrective actions to address budget, schedule and quality concerns.

Title (XXXX –XXXX) Title (XXXX –XXXX)

- Orchestrated merger with another group to capitalize on inherent synergies and to vertically integrate the product development effort under one team.
- Pioneered virtual distributed team management with a team of geographically dispersed (over 15 direct reports, across 4 US locations) multidisciplinary engineers to successfully create the Warfighter Machine Interface.
- Managed a \$30M subcontract to successfully perform analysis of 110 warfighter unique positions and to develop the user interface concepts employing decision aiding and information-task optimization.

XXXX – XXXX

Company – **Town**, **ST**

Title

- Managed and directed all aspects of technology for the corporation and performed duties as Corporate Officer and member of the Board of Directors for the publicly traded company. Assisted in investor relations and investor presentations.
- Initiated the filing of several U.S. Patent applications and copyrights. Assisted in developing business plans, which resulted in private investments totaling several million dollars.

Title

- Executed and administered full life cycle of client engagements including overall quality (business value, methodology adherence, and technical excellence) and client satisfaction with the deliverables.
- Oversaw and maintained internally developed applications and hardware systems for measuring EEGs and performing media synchronization.

Company – Town, ST

Owner / Consultant - Operated a sole proprietorship providing software consulting and training.

Company – Town, ST

Oracle DBA & Graphical User Interface Developer – Reduced application installation time through automation and process optimization.

Company – Town, ST

Programmer - Developed Internet software and created coding and documentation standards reducing software defects and improving customer satisfaction.

Company – Town, ST

Application Engineer - Advocated and guided organizational shift towards self-directed work teams.

EDUCATION

M.B.A., Technology Management – *La Salle University, Philadelphia, PA* XXXX B.S., Mechanical Engineering – *Rutgers, The State University of New Jersey, New Brunswick, NJ* XXXX

COMPETENCIES

Business Management

- Strategic Planning
- Collaboration
- Process Improvement
- Risk Assessment / Mitigation
- Root Cause Analysis

Technical Knowledge

- Software Development Life-cycle
- Systems Engineering Process
- Earned Value Management
- Windows, MS Project, MS Office (Word, Excel, PowerPoint, Access, Publisher)
- Database Systems

Program / Project Management

- Performance Metrics
- Status Reporting
- Task Decomposition
- Budget / Staff Estimates
- Technical Performance Measures

Performance Management

- Executive / Management Coaching
- Diverse Team Builder
- Promotes On-Going Dialogue
- Mentoring / Training
- Soft Skill Development
- ISO 9001 / CMMi

Professional recommendations, industry-specific advice, and extended list of affiliations available at www.linkedin.com/in/myname.

XXXX – XXXX

XXXX – XXXX

XXXX – XXXX

XXXX – XXXX

XXXX – XXXX